

**MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6
Wednesday, April 27, 2016**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had a regular board meeting on April 27, 2016 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.

1. Call the meeting to order and establish a quorum.

Meeting was called to order at 6:09 pm. A quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, and Christopher Cavazos. Edgar Castillo was absent.

2. Citizens to be heard: (3 minute limit)

Howard Rogers, community member who lives on Labus Road, said he used to run a brick plant in Elmendorf. He said that his homowners insurance policy increased by over \$200 and wants to help the ESD board and his neighbors by getting a station built to house the trucks. He was given an application to serve on the board.

Others in attendance included Lt. Patrick Juarez, Battalion Chief Walter Ball, and Legal Counsel, Chris Hugg.

3. Presentation and consideration of the Treasurer's report.

Commissioner Cavazos reported the balance as of the last meeting was \$90,758.32. There was \$19,106.83 income received and \$83,173.95 in expenses since the last meeting leaving the current balance of the Operating Account at \$26,691.20 and the Reserve Account at \$890,334.63.

Motion was made by Commissioner Griego to accept the Treasurer's report as presented. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

4. Consider approval of the minutes for the Regular Meeting on March 29, 2016.

Motion was made by Commissioner Griego to approve the minutes for the regular meeting on March 29, 2016. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

STATUS REPORT:

5. The Board will discuss and take action if appropriate regarding the condition of roads in the District 6 area.

Commissioner Sofia Castillo reported that Commissioner's Court had recently approved \$30 million dollars towards the improvement of roads in our area (Highland Oaks) as well as other precincts. She said it will still take some time before work begins but at least it is in motion. She and Chief Ralph Rodriguez gave an interview to a reporter from Univision. No action needed on this item.

CONSENT AGENDA ITEMS:

Motion was made by Commissioner Griego to approve consent agenda items 6 and 7. Motion was seconded by Commissioner Cavazos, however with an amendment to item 6 to reflect \$88,673.09 as the total to increase the stipend to ESD6 Fire & Rescue. Commissioner Griego approved of the change and amended his motion. Commissioner Cavazos seconded. Motion carried 3/0.

6. The Board will be asked to consider approval of the bills for ESD, No. 6 due and payable for the month of April 2016 for a total amount of \$85,313.09 and authorize account transfers as necessary.

Approved with an amended total of \$88,763.09.

7. The Board will be asked to consider approval of the endorsement and return of the check in the amount of \$6.23 to Linebarger, Goggan, Blair and Sampson, LLP.

Approved.

ACTION ITEMS:

8. The Board will receive a status report on the assignment of title for the mobile home located at 19500 Hwy 281 South and take action as appropriate.

Attorney, Chris Hugg, provided the board with a status update. He said there had been a miscommunication at the Texas Department of Housing and Community Affairs because one of the green cards (certified mail receipts) was signed by the previous owner of the mobilehome leading them to believe she still lived in the home. Mr. Hugg filled out an affidavit and spoke with a supervisor there. He expects the paperwork to declare the mobilehome as abandoned to be processed now. No further action needed on this item.

9. The Board will be asked to discuss, consider, and take appropriate action regarding the water needs for Station 161.

There was a discussion regarding the well water and two proposals from Aquamasters, Inc. and Alamo Water Softeners regarding filtering systems recommended. Mr. Hugg said his office will ask for an exception from the city to be able to continue using the well for non-potable water needs however he does not know if it will be approved. The city may require the property connect with SAWS.

Motion was made by Commissioner Cavazos to table this item. Motion was seconded by Commissioner Griego. Motion carried 3/0.

10. The Board will receive a status report on the annual audit and consider adopting the auditor's recommendations to have a board member sign off on the bills / payments and bank reconciliation report each month.

Staff said the auditor recommended the Treasurer or other board member review the reconciliation report each month and sign off on payments being made on the District's behalf – especially electronic payments.

Motion was made by Commissioner Griego to approve adopting the auditor's recommendations and authorize the Treasurer, Christopher Cavazos to sign the reports each month. Motion was seconded by Commissioner Sofia Castillo. Motion carried 3/0.

11. The Board will discuss, consider, and take appropriate action in regards to the safety, security, and clean up effort in regards to the lot / acreage at 19500 Hwy 281 South including possible approval of payments made and authorizing payments for work completed.

The Board was presented with three proposals for the clean up work on Hwy 281:

Mike Fernandez, Custom Baling and Land Clearing - \$3500

Dirt Expert - \$7500

Sanchez Contracting - \$29,700

The scope of work outlined was to demolish the frame house and remove the debris, clear the lot of brush and debris, clean up trees and underbrush, cut high weeds around mobilehome and cinder block building, and haul off old tires and other trash. Liability insurance is required.

Motion was made by Commissioner Cavazos to approve the proposal from Mike Fernandez Custom Baling and Land Clearing for a total of \$3500 contingent upon him providing a copy of his general liability

insurance and signing form EWC 83 establishing an independent contractor relationship. Motion was seconded by Commissioner Griego. Motion carried 3/0.

12. Adjourn.

Meeting was adjourned at 7:01 pm.