

**MINUTES  
BEXAR COUNTY  
EMERGENCY SERVICE DISTRICT NO. 6  
REGULAR MEETING  
Tuesday, December 15, 2015**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had a regular board meeting on December 15, 2015 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.

**1. Call to order:**

*Meeting was called to order at 6:22 pm.*

**2. Establish a quorum:**

*A quorum was established. Board members in attendance were Isaac Griego, Christopher Cavazos, and Edgar Castillo. Sofia Castillo was absent.*

**3. Citizens to be heard: (3 minute limit)**

*There were no citizens to speak. Others in attendance were Nohl Bryant, legal counsel, Trevor Wortes from District 2 Fire & Rescue, and Sylvia Mendelsohn from Commissioner Chico Rodriguez' office.*

**4. Treasurer's report**

*Commissioner Cavazos reported \$85,776.93 income since the last meeting and expenses of \$81,674.81 bringing the balance of the operating account to \$74,849.67. The reserve account balance reported was \$40,216.30.*

*Motion was made by Commissioner Cavazos to accept the Treasurer's report as presented. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**5. Consider approval of the minutes for the Regular Meeting on November 17, 2015.**

*Motion was made by Commissioner Griego to approve the minutes for the meeting on November 17, 2015. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.*

**STATUS REPORTS WITH POSSIBLE ACTION:**

**6. Administrative Report: The Board will receive a status report on items assigned to staff and board members and take possible action if necessary:**

- **Mobile home located at 19500 Hwy 281 South (Staff, Rosenberg)**

*Mr. Bryant reported that they are still waiting on the last taxing entity to sign off on the paperwork saying there are no taxes due. Then there is another 45 day waiting period after that. Staff reported that Ms. Garcia did ask for her money back and the check is prepared for \$5000 but she said she will buy the mobilehome again once the District does get clear title on it.*

- **Fraudulent charges with Frost Bank (Staff)**

*Staff reported that of the \$115.36 that was charged on the Visa check card, \$34.99 of it has been refunded. Frost Bank is still working on the remaining items.*

**ACTION ITEMS:**

**7. The Board will discuss and take action in officer nominations and election to fill the vacancy of Vice-President and any other officer positions that may become vacant as a result of filling such vacancy.**

*Motion was made by Commissioner Cavazos to table this item until the January meeting. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**8. The Board will be asked to take appropriate action with regard to attendance and payment for the annual Safe-D conference and lodging.**

*Motion was made by Commissioner Cavazos to approve the payment in the amount of \$1,275 for registration for 4 board members plus staff to attend the annual Safe-D conference noting the hotel can be paid at the time of check in. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

*Refund may be requested if Commissioner Sofia Castillo is unable to attend.*

**9, The Board will be asked to discuss and consider appropriate action with regards to amending the signers on all bank accounts with current Board members / officers and request a replacement Visa check card on the Frost Bank Operating Account to replace the current card that bears the name of former Commissioner Raymond Lopez.**

*Motion was made by Commissioner Cavazos to amend the signers on all bank accounts with Frost Bank to add Edgar Castillo and remove Raymond Lopez. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**10. The Board will be asked to consider approval of the addendum to the Interlocal Agreement between Bexar County ESD, No. 6 and Emergency Service District 6 Fire & Rescue per email and sample addendum dated December 2, 2015 from Gerrie Smith of VFIS of Texas.**

*Motion was made by Commissioner Cavazos to approve the addendum to the Interlocal Agreement between Bexar County ESD, No 6 and ESD 6 Fire & Rescue as outlined by Gerrie Smith of VFIS of Texas. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**11. The Board will be asked to consider approval of the bills for ESD, No. 6 due and payable for the month of December for a total amount of \$95,475.21 and authorize account transfers as necessary.**

*Motion was made by Commissioner Cavazos to amend the amount of the stipend payable to ESD6 Fire & Rescue from \$88,150 to \$75,000. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

*Motion was made by Commissioner Cavazos to approve the bills for ESD, No. 6 payable for the month of December in the amount of \$82,325.21. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**12. Adjourn.**

*Meeting was adjourned at 6:49 pm.*