

**MINUTES  
REGULAR MEETING  
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.  
Tuesday, April 25, 2017**

**In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had regular board meeting on April 25, 2017, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.**

**1. Call meeting to order and establish a quorum.**

*The meeting was called to order at 6:53 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, Christopher Cavazos, and Edgar Castillo.*

**2. Consider approval of the minutes for the Regular Meeting on March 30, 2016.**

*Motion was made by Commissioner Griego to approve the minutes for the meeting on March 30, 2017 (not 2016). Motion was seconded by Commissioner Cavazos. Motion carried 4/0. Commissioner Cavazos also noted the minutes show approval for February 2016 minutes. Staff was instructed to correct that as well.*

**3. Presentation and consideration of the Treasurer's report.**

*Motion was made by Commissioner Cavazos to accept the Treasurer's report as presented. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**4. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Stations 161) year-to-date. The Report will include the operational capacity of trucks, upcoming or past trainings for the month, public relations or community events, station concerns, and any other pertinent information, including recommendations and actions for improved ISO rating.**

*Oral report was given by Josh Brown. Written report to be made a part of these minutes.*

**5. Administrative / Committee Reports: The Board will hear a status report on the following items and take action, if necessary:**

**a) Sign illumination**

*It was noted the sign has not been lit up yet as the solar lights installed did not work as planned. Staff will see if firefighters on shift could do the work with supplies from Lowe's.*

**b) Flooring / bathroom repair including water heater**

*Staff reported difficulties in getting contractors to give proposals. Commissioner Cavazos suggested calling Anything to Do with Doors as he is a local contractor and may have contacts. It was also*

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*suggested to call Lowe's. Staff will work on getting proposals for the Construction Committee to review.*

**c) Deck repair**

*Motion was made by Commissioner Cavazos to accept the proposal by Lonestar Mobilehome Installers to replace the deck for \$3,000. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**d) Carport / vehicle enclosure**

*Mr. Rosenberg suggested the Construction Committee take a trip to look at the building that Eagle Creek installed. Staff will try to set an appointment.*

**e) SAWS water connection**

*Staff reported that the work to connect to SAWS has been completed.*

**6. The Board will hear a status report from Legal Counsel on implementing By-Laws with fiscal year (October-September per By-Laws) through the Internal Revenue Service with action taken, if necessary, and to ratify action taken to implement Board By-Law policy.**

*Motion was made by Commissioner Cavazos to reaffirm and ratify the accounting year as October 1 through September 30 as the By Laws provide. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**7. The Board will be asked to consider ratifying payments made of routine monthly bills for ESD6 Fire & Rescue since the last meeting and consider approval of the bills due for the month of May 2017 as presented including authorizing bank transfers as necessary.**

*Motion was made by Commissioner Cavazos to approve the list of bills and payments and add two late bills - \$7000.92 to Siddons Martin and \$169.24 as an ESD2 reimbursement to Darren Servantez for reflective tape making the total to be paid \$72,447.96. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**8. The Board will discuss and consider approval of a community public relations event.**

*Motion was made by Commissioner Griego to approve a community public relations event for Saturday, June 24, 2017 from 10:00 am to 1:00 pm. Motion was seconded by Commissioner Edgar Castillo. Motion carried 4/0.*

**9. Adjourn.**

*Meeting was adjourned at 8:31 pm.*

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**I hereby certify that the above agenda was posted on the website at [www.esd6.org](http://www.esd6.org), Southside I.S.D. Administration Office located at 1460 Martinez-Losoya Rd. San Antonio, TX 78221 and at the ESD No. 6 office located at 2220 S. Loop 1604 East, San Antonio, TX 78264 on April 21, 2017.**

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**Sofia Castillo, Board President**

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