

**MINUTES
REGULAR MEETING
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.
April 27, 2016**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had a regular board meeting on April 27, 2016, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.

AGENDA

1. Call meeting to order and establish a quorum.

The meeting was called to order at 7:17 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, and Christopher Cavazos. Edgar Castillo was absent.

2. Presentation and consideration of the Treasurer's report.

Commissioner Cavazos reported the current bank balances of \$1,974.04 for the Operating Account and \$66,087.29 for the Reserve Account. He also noted that the lawnmower approved in the last meeting has been purchased.

Motion was made by Commissioner Cavazos to accept the Treasurer's report as presented. Motion was seconded by Commissioner Griego. Motion carried 3/0.

3. Consider approval of the minutes for the Regular Meeting on March 29, 2016.

Motion was made by Commissioner Cavazos to approve the minutes for the regular meeting on March 29, 2016. Motion was seconded by Commissioner Griego. Motion carried 3/0.

OPERATIONS REPORT:

4. The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Stations 161 & 163) year-to-date. The Report will include the operational capacity of trucks, upcoming or past trainings for the month, public relations or community events, and any other pertinent information.

Battalion Chief Walter Ball was present to give the report. Report attached as part of these minutes.

CONSENT AGENDA ITEMS:

Motion was made by Commissioner Griego to approve items 5 and 6 under the consent agenda. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

5. The Board will be asked to consider ratifying the payments for ESD6 Fire & Rescue since the last meeting for a total amount of \$3,333.91.

Approved.

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6. The Board will be asked to consider approval of the bills for ESD6 Fire & Rescue due and payable for a total amount of \$76,278.24 and authorize bank account transfers that may be necessary.

Approved.

ACTION ITEMS:

7. The Board will receive a status report on the annual audit and consider adopting the auditor's recommendations to have a board member sign off on the bills / payments and bank reconciliation report each month.

Motion was made by Commissioner Sofia Castillo to adopt the auditor's recommendations and appoint Treasurer Cavazos to sign off on the monthly reports. Motion was seconded by Commissioner Griego. Motion carried 3/0.

Motion was made by Commissioner Cavazos to move into Executive Session for discussion on items 8 and 9. Motion was seconded by Commissioner Griego. Motion carried 3/0. Time was 7:39 pm.

Motion was made by Commissioner Griego to return to Open Session. Motion was seconded by Commissioner Cavazos. Motion carried 3/0. Time was 8:28 pm.

8. The Board will discuss and consider taking action if appropriate in regards to the Interlocal Agreement / Service Provider Contract which will be up for renewal on October 1, 2016.

Motion was made by Commissioner Griego to move forward with contract negotiations and budgeting with ESD, No. 2. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

9. The Board will receive a status report and take any necessary action to move forward on the purchase of the approximate 2.7 acres of real property at 2220 S. Loop 1604 East, San Antonio, TX 78264 including utility matters and extension of the contract, if necessary.

Legal Counsel, Chris Hugg, updated the board on the pending sale. No action was necessary.

10. Adjourn.

Meeting was adjourned at 8:30 pm.



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



April 27, 2016 BCESD #6 Meeting

Command Staff Monthly Report March 2016

Emergency Response:

North: For the month of March 2016, we responded to 424 incidents. The average response time for the month of March 2016 was 7 minutes and 41 seconds.

South: For the month of March 2016, there were 192 incidents. The average response time, for the month of March 2016 was 8 minutes and 57 seconds.

March 2016

Total Incidents: 616

Total Average Response Time: 8 minutes and 11 seconds.

Emergency Vehicles:

- Extra Engine 160 is in the shop for plumbing, valves and pump repairs, waiting on parts.
- E161 was towed into the shop at Grande Ford due to a bad alternator, Potranco Automotive fixed the other issues (Oil leaks) due to Grande Ford charging a much greater amount for the repairs to the extent of \$10,000.00. E161 was taken to Siddons for a pump test will be in service at Station 161 in the afternoon on Thursday April 28, 2016.
- E163 is at Potranco automotive for transmission repairs.

Administration:

- Battalion Chief Walter Ball will be the liason between BCESD #2 and BCESD #6 while Assistant Chief Ralph Rodriguez is Interim Fire Chief.
- Station 161 attended Southside High School on April 26, 2016 from 6:00pm to 8:00pm for public relations during a cost savings event.



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



Personnel:

- EMS Captain Mike Rice submitted his resignation, last day of employment was April 8, 2016.
- Firefighter Anthony Martinez submitted his resignation last day of employment was April 12, 2016.
- The Training division is coordinating the Lieutenant and Captain's promotional process. The Lieutenant's written exam will be held April 18, 2016 and the Captains exam is currently scheduled for May 31, 2016 with exam orientation scheduled for the 19th and 20th of April 2016.

Equipment:

- Nothing to report at this time.

Stations:

- **Station 161;** Currently operating without issues.
- **Station 163;** Currently operating without issues.



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



BCESD No. 2 Training Chief's Report (Battalion Chief Marc Sandoval)

Action Items to be presented to Board for purchase:

- EMT-B course for Reserve FF Sam Garcia through RC Health Services for total of \$1,349
- BSB hands on Anatomy class May 3 for 10 members at \$200 per student (EMT-I or higher) for total of \$ 2,000
- STRAC conference April 28-29 for 10 members at \$ 200 per member for total of \$ 2,000

Training for the month of March (Past):

- March Monthly training: Safe Emergency Driving Procedures
- Annual Wellness Fitness Test for entire Department
- Annual Emergency Driver Operator Evolution
- EMS Mass Casualty Training presented by Captain Rice. (A-shift canceled)
- Training Bulletin No. 15 Bexar County First Responder's Network Emergency Care Conference
- In-service on Q-Rae III Multiple gas monitors from Farr west Environmental Supply representative
- MY FIT FOODS presentation for North stations B and C shift
- TEEX Spring School Fire Officer I College Station- Devon Salyers, Chris Mercer and Michael Rice

Training for the month of April (Present):

- April Monthly training: SCBA Air Management
- Annual Wellness Fitness Test/Emergency Driver Operator Evolution makeup day
- Robert Garner Firefighter Foundation "Beyond the Basics" Houston, TX.
- Off-site Motor Vehicle Extrication Training at Texas Auto Salvage
- TDPS Class B driver license test for members with Class B permit
- 2016 Quarter I Department Bunker Gear Inspection
- April 11 Captain Promotional Written Exam
- April 18 Lieutenant Promotional Written Exam
- April 26 Captain Promotional Assessment Test
- April 28-29 STRAC 2016 Conference
- Warrior Fitness Presentation by owners (Weston Oaks neighborhood)



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



Training for the month of May (Future):

- May Monthly training: Radio Communication presented by Chief Wortes
- Hands-on Anatomy course at the Bulverde Spring Branch Center for Emergency Health Sciences Center
- TDPS Class B driver license test for members with Class B permit

Additional information:

Update on submission status for utilization of the 2016 Fiscal TIFMAS Education Grant:

September 21-25- Fire Officer I Sarah Windsor and Patrick Juarez – **Received**

October 12-16- Fire Officer II Nat Rodriguez and Carl Buck- **Received**

November 9-20- Fire Officer III/IV Ryan Crady and Walter Ball- **Received**

February 1-5- Fire Officer I Jordan Davila- **In progress**

February 8-12- Fire Officer II Josh Lopez- **In progress**

March 7-11- Fire Officer I Michael Rice, Devon Salyers and Chris Mercer- **In progress**

May 16-20- Fire Instructor 1 James Villarreal – **Pending upon completion**

BC2FD Officers conduct 1-2 hours of daily training every shift that is documented in Target Solutions. Members whose certifications are maintained by BC2FD receive 2 hours of continuing education via Target Solutions.

Marc Sandoval
Battalion Chief of Training and Safety/ Health
Training Division of Bexar County 2 Fire Department
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BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



EMS Report

March 2016 – *THERE WERE NO UNUSUAL ACADIAN AMBULANCE EVENTS*

FIRST - The EMS division initiated a new set of medical Clinical Operating Guidelines. Though similar, the new COGs replace the older "Standard Medical Operating Procedures" with more "in-depth" medical care. Personnel are being given a grace period for familiarization with the COGs before classes and testing commences.

SECOND – EMS staff personnel provided medical monitoring of the personnel who performed their annual 'Wellness/Fitness Testing'.

THIRD - Reviewed START and JUMPSTART triage algorithms for use during mass casualty events.

FOURTH – Personnel participated in the Bexar County HAZMAT Decontamination Exercise

FINALLY – Personnel attended the STRAC Regional EMS Leadership meeting

April 2016

Personnel attended the Texas Emergency Management Conference April 5th – April 8th.

The new LifePak 15 heart monitors are scheduled to be delivered mid-month. Upon delivery, the company representative will present "In Service" training on the new units.

A training course on the preferred usage of our handheld radios will be presented by Chief Wortes in May 2016.

Outside Training:

National Rural EMS Conference April 21st & 22nd

Trauma Outcomes & Performance Improvement (TOPIC) April 27th

STRAC Emergency Care Conference April 28th & 29th

Bulverde Spring Branch EMS - 12-lead ECG Course on May 6th, August 5th & November 4th



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



FIRE PREVENTION DIVISION MONTHLY CHIEF'S REPORT

PUBLIC RELATION EVENTS/FIRE PREVENTION

Date	Event	District	Children	Adults	Hours
03/12/16	Hillcrest HOA Block Party	North	160	100	4
03/26/16	Easter Bunny Escort to park	North	250	150	4
03/15/16	Heritage Elementary School Stop Drop and Roll	South	65	15	2
03/17/16	Heritage Elementary School 3 stations set up. First Aid, 1. Chest Compression 2. Cuts and Bites 3. Chocking.	South	65	15	2

Total:

Fire safety education and public relation events this month of February reach out to 508 citizens of the community we serve and 5 hours

FUTURE SCHEDULED PUBLIC RELATION EVENTS:

March 5th –November 12th Chief Castillo has approved units to conduct non-dedicated stand-by operations for select events at the National Shooting Sports Complex. Units will post on-site and leave as needed to respond to Calls for service. Units may consist of one or two personnel depending on staffing and at the discretion of the on-duty Battalion Chief.

March 12th Block Party Hillcrest Subdivision on Altius Pass on March 12 from 12:00pm to 4:00pm HOA is requesting FD to make an appearance and show the kids the fire truck.

March 26th Alamo Ranch Easter Event: Easter Bunny ride on the Fire truck. Deliver to Park. Event is from 10 to 12. Fire engine will be in place by 9:45am.

April 9th The Insane Inflatable 5k is returning to the National Shooting Complex. We will have units will post on-site and leave as needed to respond to Calls for service. Event is from 8am to 1pm

May 7th 2016 Wildfire Community Preparedness Day project

June 4th Warrior Fitness Center "Fitness for the community". Competition lanes for police, firefighters, veterans, active military, and community members. Young adults and children will also have a rock climbing wall amongst other activities, promoting a healthier active lifestyle. June 4th, 10am-2pm at Lieck Elementary parking lot 12600 Reid Ranch...

September Touch the Truck event information will be coming soon.



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



MARCH 2016 RUNS

Station #161 Average Response Time – 8:31

2016 Run Report for 161													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOT
Alarm - Fire	5	12	10										27
Alarm - Medical		2											2
Alarm - Smoke	1												1
Arcing Electrical Equipment		1	1										2
Assist - Law Enforcement	1		1										2
Assist - Lift	2	4	3										9
Assist - Public	2	3	1										6
Downed Power Line													0
Fire - Authorized Burn	1	3	1										5
Fire - Fence/Fixture													0
Fire - Interior w/o Extension													0
Fire - Oven/Stove													0
Fire - Pole Transformer													0
Fire - Rekindle	1												1
Fire - Structure - ALL TYPES	5		2										7
Fire - Trash	1		1										
Fire - Tree/Brush/Grass	2		2										4
Fire - Unauthorized Burn	9	11	14										34
Fire - Unknown			1										1
Fire - Vehicle		3	2										5
Gas/Fuel - ALL TYPES													0
Good Intent	4	4	3										11
Haz - Hazardous Materials													0
Medical - All Types	110	111	98										319
MVC - ALL TYPES	10	15	17										42
Odor - ALL TYPES		2	1										3
Rescue - ALL TYPES	1		1										2
Smoke - ALL TYPES													0
Monthly Totals	155	171	159	0	0	0	0	0	0	0	0	0	483



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



MARCH 2016 RUNS

Station #163 Average Response Time – 9:23

2016 Run Report for 163													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YR TOT
Alarm - CO													0
Alarm - Fire	2	1	2										5
Alarm - Medical	2		1										3
Arcing Electrical Equipment													0
Assist - Law Enforcement													0
Assist - Lift			2										2
Assist - Public													0
Downed Power Line													0
Fire - Authorized Burn			1										1
Fire - Pole/Transformer													0
Fire - Structure - ALL TYPES	1	1											2
Fire - Trash													0
Fire - Tree/Brush/Grass													0
Fire - Unauthorized Burn			2										2
Fire - Vehicle													0
Gas/Fuel - ALL TYPES													0
Good Intent			1										1
Medical - ALL TYPES	12	17	23										52
MVC - ALL TYPES	2	2	1										5
Odor - ALL TYPES													0
Rescue - ALL TYPES													0
Smoke - ALL TYPES		1											1
Monthly Totals	19	22	33	0	0	0	0	0	0	0	0	0	74

Most Frequent Calls for MARCH

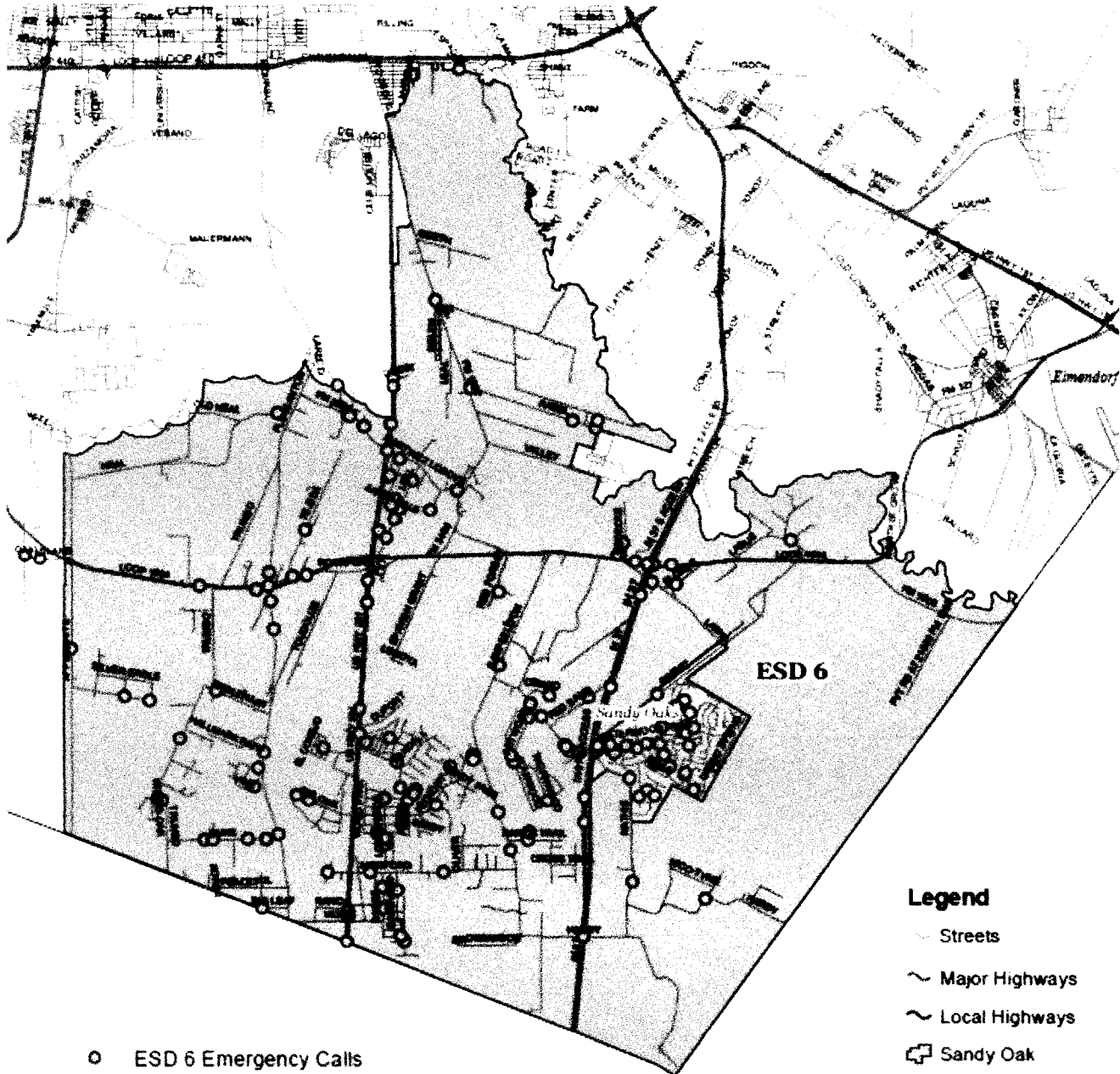
CALL TYPE	CALL COUNT
Med - Sick Person	51
Med - Breathing Problems	41
MVC	36
MED - ASSAULT	35
Med - Fall	34
Med - Chest Pain	29
MED - PSYCHIATRIC PROBLEMS	28
Alarm - Fire	27
Med - Seizure	24
zFMO - Inspection	21



BEXAR COUNTY DISTRICT 2 FIRE DEPARTMENT



BCFA ESD 6 Emergency Call Location March 2016



○ ESD 6 Emergency Calls

Legend

- Streets
- Major Highways
- Local Highways
- Sandy Oak
- ESD6
- Bexar County

