

**MINUTES
REGULAR MEETING
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.
Tuesday, February 28, 2017**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had a regular board meeting on February 28, 2017, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.

1. Call meeting to order and establish a quorum.

Meeting was called to order at 7:01 and a quorum was established. Board members in attendance were Sofia Castillo, Christopher Cavazos, and Edgar Castillo. Isaac Griego was absent.

2. Consider approval of the minutes for the Regular Meeting on December 13, 2016.

Motion was made by Director Cavazos to approve the minutes for the meeting on December 13, 2016. Motion was seconded by Director Ed Castillo. Motion carried 3/0.

3. Presentation and consideration of the Treasurer's report.

Directors Cavazos and Sofia Castillo noted a duplicate entry and also requested staff add dates to the report. Motion was made by Director Cavazos to accept the report as presented with the noted amendments. Motion was seconded by Director Ed Castillo. Motion carried 3/0.

4. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Stations 161) year-to-date. The Report will include the operational capacity of trucks, upcoming or past trainings for the month, public relations or community events, station concerns, and any other pertinent information, including recommendations and actions for improved ISO rating.

5. Administrative / Committee Reports: The Board will hear a status report on the following items and take action, if necessary:

a) Entry door

This item was reported as complete.

b) Deck repair / replace

Motion was made by Director Cavazos to increase the amount the Construction Committee can approve up to \$1500 for repairs to the deck and stairs and authorize the Committee approval to negotiate and hire a contractor to make the repairs. Motion was seconded by Director Sofia Castillo. Motion carried 3/0.

The Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

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c) Boundary fence for 2220 S. Loop 1604 East

Motion was made by Director Ed Castillo to table this item. Motion was seconded by Director Cavazos. Motion carried 3/0.

d) Sign illumination

e) Flooring repair

f) Roof leak

g) Ceiling closure

Motion was made by Director Sofia Castillo to assign items 5d, 5e, and 5g to the Construction Committee and have Ray Hoyer do a complete assessment of the property prioritizing these items, adding items as needed, and offering separate bids for each of the jobs. Motion was seconded by Director Cavazos. Motion carried 3/0. It was noted that item 5f should already be completed.

6. The Board will discuss and consider action to purchase and/or construct a vehicle cover to provide all weather protection for the fire trucks and improvement of the ISO rating and set a purchase limit.

Motion was made by Director Castillo to direct staff to obtain quotes for a vehicle cover and give to the Construction Committee for review and presentation to the board for consideration. Motion was seconded by Director Cavazos. Motion carried 3/0.

7. The Board will receive a status report and take any action that may be appropriate to move forward with the SAWS water connection on Loop 1604 for Station 161.

No action was taken on this item.

8. The Board will discuss and consider approving the creation and submittal of a proposal for CDG funds to benefit the operations of the ESD6 Fire & Rescue and/or the community.

Motion was made by Director Cavazos to authorize Director Sofia Castillo to pursue CDBG funds through the county. Motion was seconded by Director Ed Castillo. Motion carried 3/0.

9. The Board will be asked to consider ratifying payments made of routine monthly bills for ESD6 Fire & Rescue since the last meeting and consider approval of the bills due for the month of March 2017 as presented including authorizing bank transfers as necessary.

Motion was made by Director Sofia Castillo to approve the bills as presented. Motion was seconded by Director Ed Castillo. Motion carried 3/0.

10. The Board will discuss and consider approval of budget amendments for Fiscal Year 2016 – 2017 as recommended by the Board Treasurer.

Motion was made by Director Cavazos to approve the budget amendments as presented. Motion was seconded by Director Ed Castillo. Motion carried 3/0. Budget amendments are as follows:

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Proposed Budget Adjustment for End of Q1 2017 – ESD6 F&R

Adjusted “Carryover from FY2015-2016” income line to reflect actual amount of \$49,053.92 (previously \$44,986.59, change: \$4,067.33)

Increased “Drinking Water” from \$1,000 to \$3,000 to reflect new projection based on usage through 2-24-17 (change: \$2,000)

Reduced “Lease – ST163” from \$4,000 to \$1,200 to reflect final reconciliation with ModSpace (change: <\$2,800>)

Increased “Bldg / Land Mtc / Const / Repairs / Supplies” line from \$89,192.99 to \$94,060.32 to balance budget (change: \$4,867.33)

11. Adjourn.

Meeting was adjourned at 9:27 pm.

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