

**MINUTES**  
**REGULAR MEETING**  
**EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.**  
**Tuesday, JUNE 27, 2023**

**In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had a regular board meeting on JUNE 27, 2023 immediately following the Regular Meeting of the Board of Commissioners of Bexar County ESD, No. 6 scheduled for 6:00 pm at District Headquarters, 2220 S. Loop 1604 East, San Antonio, TX 78264.**

**1. Call meeting to order and establish a quorum.**

*Meeting was called to order at 6:42 pm and a quorum was established. Board members in attendance were Isaac Griego, Christopher Cavazos, Edgar Castillo, and Mike Shannon. Sofia Castillo was absent.*

**2. Consent Agenda**

- **Approval of the Minutes of the May 30, 2023 Regular Meeting**
- **Presentation, consideration and approval of the Treasurer's Report**
- **Ratify payments made of routine monthly bills and consider approval of the upcoming bills as presented including authorizing account transfers as necessary**

*Motion by Director Cavazos to approve the consent agenda items as presented. Seconded by Director Shannon. Motion carried 4/0.*

**3. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes and response times, The Report will include the operational capacity of trucks, upcoming or past training, public relations events, station concerns, fire flow capacity and any other pertinent information that supports services to citizens in the District 6 area.**

*Chief Rodriguez reported 149 calls from Station 161 with an average response time of 10:11 and 162 calls from Station 162 with an average response time of 6:58 for the month of May. He said they are short 8 people but have 3 getting ready to start. He also said he is in the middle of a TCFP audit for all stations. He also talked about getting a Knox box for the automatic gate at 162 and signs telling the public to call 911 even if they walk up the the station.*

**4. The Board will receive an update/report from AGCM and/or the Building Committee regarding the Station 161 living quarters (Loop 1604), and receive a report from Counsel Jeff Chapman concerning the litigation and recommend action, if any.**

*Nick Tuttle and Jeff Chapman were present via telephone. Jeff Chapman said he is working on finalizing the settlement with the surety. There was an issue with the exterior doors whereby the supplier would not release the exterior doors until all the doors were paid for. This is a cost of \$7,500. Mr. Chapman is going to add this amount to the settlement and feels the surety will agree. Nick Tuttle said they did receive drawings from the architect and hopes to receive bids by July 18<sup>th</sup>. He hopes to have numbers for the board by the next meeting.*

The Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

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*Motion by Director Cavazos to authorize the construction committee to approve and execute the revised settlement agreement of \$437,500. Seconded by Director Griego. Motion carried 4/0.*

**5. The Board will receive an update on the commemorative plaque installation for Stations 161 and 162 with action taken if necessary.**

*No action taken. Director Ed Castillo said he would get in touch with the contractor.*

**6. The Board will receive a status from the construction committee (Cavazos, Shannon) regarding the security fence installation at Station 162, with action taken to be ratified or initiated as the Construction Committee recommends as appropriate**

*Motion by Director Cavazos to authorize a change order bringing the total cost of the fence to \$36,729.25. Seconded by Director Griego. Motion carried 4/0.*

*Director Cavazos said the contractor will be there Thursday to install the automatic gate openers.*

**7. The Board will discuss and consider declaring the range at Station 161 as salvage and authorize disposal.**

*Motion by Director Cavazos to declare the range at Station 161 as salvage and authorize disposal. Seconded by Director Griego. Motion carried 4/0.*

**8. Adjourn.**

*Meeting adjourned at 7:17 pm.*