MINUTES
REGULAR MEETING
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.
Tuesday, November 29, 2016

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had a regular board meeting on November 29, 2016, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.

1. Call meeting to order and establish a quorum.
The meeting was called to order at 7:06 pm and a quorum was established. Board members in attendance were Isaac Griego, Christopher Cavazos, and Edgar Castillo. Sofia Castillo was absent.

2. Presentation and consideration of the Treasurer's report.
Motion was made by Director Cavazos to accept the treasurer's report as presented. Motion was seconded by Director E. Castillo. Motion carried 3/0.

3. Consider approval of the minutes for the Regular Meeting on October 25, 2016.
Motion was made by Director Cavazos to approve the minutes for the meeting on October 25, 2016 as presented. Motion was seconded by Director Griego. Motion carried 3/0.

4. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Stations 161) year-to-date. The Report will include the operational capacity of trucks, upcoming or past trainings for the month, public relations or community events, station concerns, and any other pertinent information, including recommendations for improved ISO rating.
Chief Ralph Rodriguez presented the detailed report and a copy is included as part of these minutes.
There were 210 calls for Station 161 for the month of October with an average response time of 8:26 minutes.

5. Administrative / Committee Reports: The Board will hear a status report on the following items and take action, if necessary:

a) **Pest control (Staff)**
Motion was made by Director Cavazos to accept the proposal by Encino Pest Control for quarterly service. Motion was seconded by Director Griego. Motion carried 3/0.
b) **Entry door (Cavazos)**
No action was necessary as $750 has been approved to replace the front door.
c) **Flooring repair (Staff)**
Motion was made by Director Cavazos to have the Chief look into the firefighters that do construction work and giving bids for the repairs for supplies to be purchased from Lowe's as needed and refer to the Construction Committee (Griego, E. Castillo) for approval and authorization. Motion was seconded by Director Cavazos. Motion carried 3/0.
d) **Deck repair (Staff)**
Refer to item 5c above and adopt the same motion for this item.

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e) **Connection to SAWS (Cavazos, Rosenberg)**
No action was taken on this item as Legal Counsel continues to work with SAWS and the engineer.

6. The Board will discuss and consider a donation to the District 2 Fire & Rescue Appreciation dinner to be held on December 10, 2016.
Motion was made by Director Cavazos to approve a donation to the District 2 Fire & Rescue Appreciation dinner in the amount of $500 to sponsor the candy buffet table. Motion was seconded by Director Griego. Motion carried 3/0.

7. The Board will be asked to consider ratifying payments made for routine monthly bills for ESD6 Fire & Rescue since the last meeting for a total amount of $4,669.91 and consider approval of the bills due for the month of November for a total amount of $69,442.77 and authorize bank transfers as necessary.
Motion was made by Director Cavazos to approve the payments and bills as submitted. Motion was seconded by Director Griego. Motion carried 3/0.

8. Adjourn.
The meeting was adjourned at 8:15 pm.