

**MINUTES
REGULAR MEETING
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.
March 29, 2016**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had a regular board meeting on March 29, 2016, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.

1. Call meeting to order and establish a quorum.

Meeting was called to order at 6:33 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, and Christopher Cavazos. Edgar Castillo was absent.

2. Treasurer's report

Motion was made by Director Cavazos to accept the Treasurer's report as presented. Motion was seconded by Director Griego. Motion carried 3/0.

3. Consider approval of the minutes for the Regular Meeting on February 23, 2016.

Motion was made by Director Cavazos to accept the minutes for the meeting on February 23, 2016 as submitted. Motion was seconded by Director Griego. Motion carried 3/0.

STATUS REPORT WITH POSSIBLE ACTION:

4. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Stations 161 & 163) year-to-date. The Report will include the operational capacity of trucks, upcoming or past trainings for the month, public relations or community events, and any other pertinent information.

Report was given by Chief Ralph Rodriguez and included the following:

- *Response times: Station 161 had 171 calls for the month of February with an average response time of 8:30 minutes. Station 163 had 22 calls with an average response time of 9:44 minutes. Director S. Castillo inquired about the long response times and she was told it had to do with "staging" during assaults when the sheriff's office has not secured the scene yet, or possibly when 161 is on a call so 163 has to cover all the way over to IH37.*
- *Vehicles: Reserve Engine 160 in in the shop for repairs. All others are in service.*
- *Administration: It was reported that Al Castillo is no longer with ESD2 so Ralph Rodriguez is the interim chief while they go through the hiring process.*
- *Personnel: Captain's and Lieutenants promotional process continues.*
- *Equipment: Nothing to report.*
- *Stations: No issues reported.*
- *Training: An outline of current and future trainings was given.*
- *Public Relations: The department participated in Career Day at Pearce. The event was attended by 100 adults and 400 children.*
- *Community Risk Reduction: There were 0 smoke alarms installed, 0 home safety inspections, and 0 civilian ride along program done for the month of February. The board discussed ways of getting the word out to the community in regards to these events.*

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Chief Rodriguez also reported they are currently working on their 2016 – 2017 budget and hope to have that done by August. Chief said even with his additional duties, he will continue to be the main contact for the South.

5. Personnel Report: The Board will receive a report on Staffing, Payroll, Certifications, and any other related matters from ESD2 District Manager, Josh Brown.

District manager, Josh Brown gave the board a report on payroll. He said he wanted to be able to tell the board exactly how much is ESD6's payroll and how much is ESD2's. Josh reported they do a 14 day work schedule and a 14 day pay schedule. He said this is the fairest way to do the payroll in regards to the overtime. Josh said he will begin sending these reports to ESD6 staff.

CONSENT AGENDA ITEMS:

Motion was made by Director Cavazos to remove items 9, 10, and 11 from the consent agenda and approve items 6, 7, and 8. Motion was seconded by Director Griego. Motion carried 3/0.

6. The Board will be asked to consider ratifying the payments for ESD6 Fire & Rescue since the last meeting for a total amount of \$3,385.40.

Approved

7. The Board will be asked to consider approval of the bills for ESD6 Fire & Rescue due and payable for a total amount of \$69,789.30 and authorize bank account transfers that may be necessary.

Approved

8. The Board will discuss and consider approval of membership to Buy Boards.

Approved

9. The Board will discuss and consider approval of the Interlocal Agreement for Purchasing Services between the ESD and Bexar County.

Motion was made by Director Cavazos to disapprove the Interlocal Agreement for Purchasing as it only applies to the governmental entity (ESD) not the nonprofit corporation. Motion was seconded by Director Griego. Motion carried 3/0.

10. The Board will discuss and consider the purchase of a mower and trailer for the purpose of grounds maintenance at various stations for an approximate amount of \$4,000.

Motion was made by Director Cavazos to approve the purchase of the John Deere mower through Lowe's in the amount of \$2,599 and authorize up to \$1,200 for the purchase of a trailer to haul it. Motion was seconded by Director Griego. Motion carried 3/0.

11. The Board will receive a status report and take any necessary action to move forward on the purchase of the approximate 2.7 acres of real property at 2220 S. Loop 1604 East, San Antonio, TX 78264 including utility matters and extension of the contract.

Mr. Rosenberg reported that the 180 day extension the board previously approved will expire on May 26, 2016. He spoke with the seller's attorney in regards to the CPS lines and told him he would recommend his

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clients cooperate on utility matters. Mr. Rosenberg feels that CPS might ask that lines to the daughter's house and the main house be moved, but that would be their requirement, not the board's. Mr. Rosenberg suggested Director Castillo meet with Mr. Lopez to get things moving along.

12. After Executive Session, if any, the Board may take appropriate action in Open Session.

No items were taken in Executive Session.

13. Adjourn.

Meeting was adjourned at 7:36 pm.