

**MINUTES
REGULAR MEETING
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.
Thursday, October 26, 2017**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had a regular board meeting on October 26, 2017, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.

1. Call meeting to order and establish a quorum.

Meeting was called to order at 7:28 pm and a quorum was established. Board members in attendance were Sofia Castillo, Christopher Cavazos, and Edgar Castillo. Isaac Griego was absent.

2. Consent Agenda

- **Approval of the Minutes of the September 26, 2017 Regular Board Meeting**
- **Presentation, consideration and approval of the Treasurer's Report.**
- **Ratify payments made of routine monthly bills for ESD6 Fire & Rescue since the last meeting and consider approval of the bills due for the month of November 2017 as presented and including authorizing account transfers as necessary.**

Motion was made by Director Cavazos to accept the consent agenda items as presented. Motion was seconded by Edgar Castillo. Motion carried 3/0.

3. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Station 161) year-to-date. The Report will include the operational capacity of trucks, upcoming or past training for the month, public relations or community events, station concerns, and any other pertinent information, including recommendations and actions for improved ISO rating.

Chief Rodriguez provided the written report and gave an overview orally. A copy of that report is hereby made a part of these minutes.

4. The Board will receive a status report from Commissioner Cavazos regarding the design work and RFP outline by Grossman Design Build in reference to Phase I (bay for vehicles) and Phase II (living quarters) at 2220 S. Loop 1604 South, San Antonio, TX for the District and take action as appropriate regarding approval of qualifications and, separately, authorize Director Cavazos to negotiate fees for service on behalf of the F&R.

Director Cavazos gave the Board an update saying he had met with Grossman Design Builders. They proposed the location for the station in the front of the property closer to the road. He said the station would be about 4900 square feet when done but the first thing to be built would be the bays with Phase II to come at a later date.

The Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

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*Motion was made by Director Cavazos to approve an additional \$700 making the total approved amount for Grossman Design Builders \$3200. Motion was seconded by Director Edgar Castillo. Motion carried 3/0.
Motion was made by Director Cavazos to accept the qualifications of Grossman Design Builders for the project at 2220 S. Loop 1604 East, San Antonio, TX 78264. Motion was seconded by Director Edgar Castillo.
Motion carried 3/0.*

5. The Board will be asked to discuss and consider approval of surveying and provide soils testing in preparation for station construction related to foundation durability.

Director Cavazos suggested the board do the soil testing at 2220 S. Loop 1604 East knowing that it would have to be done anyway and then the results could be sent out with the Request for Proposals for the Station construction. He said he had experience with a company called Alpha Testing and they would do it for \$4500. Director Cavazos would like to check with one other company as well though.

Motion was made by Director Sofia Castillo to authorize Director Cavazos to proceed with Alpha Testing subject to getting one other proposal and first, verify their qualifications, and then confirm the price for an amount not to exceed \$5000. Motion was seconded by Director Edgar Castillo. Motion carried 3/0.

6. The Board will be asked to discuss and consider possible budget amendments for the purpose of providing funds for dedicated personnel for various public relations events in the District.

Motion was made by Director Cavazos to amend the budget as submitted to include a budget line item for PR events in the amount of \$25,000. Motion was seconded by Director Edgar Castillo. Motion carried 3/0.

Director Cavazos said this would be paid after being invoiced by ESD2 for events with dedicated personnel.

7. The Board will discuss and consider a Holiday Potluck Dinner to include location, date, time, and budget, if needed.

Motion was made by Director Sofia Castillo to have a Holiday Potluck Dinner on November 14, 2017 immediately following a 5:00 pm regular monthly meeting. Motion was seconded by Director Edgar Castillo. Motion carried 3/0.

It was noted that spouses would be included as well as the fire crews that typically serve the district. Staff was directed to ask Sylvia at the Commissioner's office for funds. Dinner was planned to include about 30 people.

8. Adjourn.

Meeting was adjourned at 8:49 pm.

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