

**MINUTES
REGULAR MEETING
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.
Tuesday, September 26, 2017**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had a regular board meeting on September 26, 2017, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.

1. Call meeting to order and establish a quorum.

Meeting was called to order at 6:17 pm and a quorum was established. Board members in attendance were Sofia Castillo, Christopher Cavazos, and Edgar Castillo. Isaac Griego was absent.

2. Consent Agenda

- **Approval of the Minutes of the August 30, 2017 Regular Board Meeting**
- **Presentation, consideration and approval of the Treasurer's Report.**
- **Ratify payments made of routine monthly bills for ESD6 Fire & Rescue since the last meeting and consider approval of the bills due for the month of October 2017 as presented and including authorizing account transfers as necessary.**

Motion was made by Director Cavazos to accept the consent agenda items as submitted. Motion was seconded by Director Edgar Castillo. Motion carried 3/0.

3. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Station 161) year-to-date. The Report will include the operational capacity of trucks, upcoming or past training for the month, public relations or community events, station concerns, and any other pertinent information, including recommendations and actions for improved ISO rating.

Chief Ralph Rodriguez and General Manager, Josh Brown were in attendance to give the report. A copy of the report is hereby made a part of these minutes.

Chief also advised the board that the electric meter at Station 161 needs to be upgraded. He is working on a quote for that. Also, they will begin 4 person staffing on October 1, 2017. No action taken.

4. The Board will discuss and consider approval of a design-bid-build procurement for a building to protect the vehicles from inclement weather for the purpose of improved ISO ratings for the District not to exceed \$100,000.

Director Cavazos said he would like to address items 4 and 5 together. There was no objection.

The Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

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- 5. The Board will be asked to discuss and consider financing options and possible proposals secured by the Treasurer pursuant to his presentation at the previous board meeting with respect to financing building improvements for the vehicles to comply with ISO ratings requirements.**

Director Cavazos said it is his intention to finance ½ of the project. He estimates the building will be around \$100,000. Government Capital Corporation and Frost Bank submitted proposals to finance \$50,000. Director Cavazos would like to have someone design a larger project but then break the work out into phases. Phase I would be the building to house the apparatus and Phase II would be to add on living quarters. Motion was made by Director Sofia Castillo to authorize Director Cavazos to retain the services of Grossman Design Build for an amount not to exceed \$2,500 and to work with the Construction Committee (E. Castillo & Griego) and bring the information back to the board for review and action. Motion was seconded by Director Edgar Castillo. Motion carried 3/0. It was noted that professional services do not require 3 bids.

- 6. The Board will be asked to discuss, consider and take action to amend the Interlocal Agreement with BCESD6, if necessary, to conform to any amendments required by BCESD2 to the Interlocal Agreement between ESD6 Fire & Rescue, Inc., and BCESD2.**

No action was necessary.

- 7. The Board will discuss and take action to amend the previously approved Agreement, as necessary, regarding the Interlocal Agreement for FY2018 between ESD6 Fire & Rescue and Bexar County ESD2.**

No action was taken based on receiving the signed contract from ESD2 and the representation that there were no changes made to the agreement.

8. Adjourn.

Meeting was adjourned at 6:53 pm.

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