

**MINUTES
REGULAR MEETING
EMERGENCY SERVICE DISTRICT 6 FIRE & RESCUE, INC.
Tuesday, September 27, 2016**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the board of directors of Emergency Service District 6 Fire & Rescue, Inc., a Texas non-profit corporation, had regular board meeting on September 27, 2016, immediately following the scheduled 6:00 p.m. meeting of the Commissioners of the Bexar County Emergency Services District No. 6, at the District office, located at 2220 South Loop 1604 E., San Antonio, Texas 78264.

1. Call meeting to order and establish a quorum.

Meeting was called to order at 8:05 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, and Christopher Cavazos. Edgar Castillo was absent.

2. Presentation and consideration of the Treasurer's report.

Director Cavazos noted the wire transfer out of the account for the purchase of the property. Motion was made by Director Cavazos to approve the treasurer's report as presented. Motion was seconded by Director S. Castillo. Motion carried 3/0.

3. Consider approval of the minutes for the Regular Meeting on August 30, 2016.

Motion was made by Director Cavazos to approve the minutes for the meeting on August 30, 2016 as presented. Motion was seconded by Director Griego. Motion carried 3/0.

4. Operations Report: The Board will receive a monthly status report from District 2 Fire & Rescue in regards to call volumes, run reports, and response times in the District 6 area (Stations 161 & 163) year-to-date. The Report will include the operational capacity of trucks, upcoming or past trainings for the month, public relations or community events, station concerns, and any other pertinent information, including recommendations for improved ISO rating.

Chief Trevor Wortes was present to deliver the oral report along with Captain Jacob Gonzales. The board was provided a written report as well. A copy of that report is hereby made a part of these minutes. Station 161 had 146 calls for the month of August with an average response time of 8:24. Station 163 had 34 calls with an average response time of 10:18. More details on training, public relations events, staffing, and equipment is provided on the prepared report.

5. Administrative / Committee Reports: The Board will hear a status report on the following items and take action, if necessary:

- **Pest control**
- **Entry door**

Motion was made by Commissioner Castillo to hire Certified Termite and Pest Control for 3 months and then on an as needed basis and also approve purchase of an entry door not to exceed \$750. Motion was seconded by Commissioner Griego. Motion carried. 3/0.

6. The Board will review, discuss, and consider adopting the operating budget for FY 2017.

Motion was made by Commissioner S. Castillo to adopt the budget for FY 2017 as presented by the Treasurer. Motion was seconded by Commissioner Griego. Motion carried 3/0.

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7. The Board will discuss and take appropriate action regarding the Interlocal Agreement between ESD6 Fire & Rescue and Bexar County ESD2 regarding proposed revisions.

Motion was made by Commissioner Cavazos to approve the Interlocal Agreement between ESD6 F&R and Bexar County ESD2 including revisions made by ESD2 legal counsel, Woody Wilson. Motion was seconded by Commissioner Griego. Motion carried 3/0.

8. The Board will be asked to review, consider, and take appropriate action regarding an Interlocal Agreement between Bexar County ESD6 and ESD6 Fire & Rescue.

Motion was made by Commissioner Cavazos to approve the Interlocal Agreement between Bexar County ESD6 and ESD6 Fire & Rescue with revisions suggested by Legal Counsel. Motion was seconded by Commissioner Griego. Motion carried 3/0.

9. The Board will discuss and consider appropriate action to properly permit (OSSF) the regarding septic system at Station 161 (2220 S. Loop 1604 East, San Antonio, TX 78264), including required engineering and proposed construction.

Motion was made by Commissioner Cavazos to hire Brian Erxleben to design the septic system as quoted for \$400 and then send design out to septic system installers for bids via Wilson County News for an amount not to exceed \$600. Motion was seconded by Commissioner Griego. Motion carried 3/0.

10. The Board will discuss and consider appropriate action in regards to connecting to SAWS water service.

Motion was made by Commissioner S. Castillo to table this item to allow more time to advertise for bids. Motion was seconded by Commissioner Griego. Motion carried 3/0.

11. The Board will discuss and consider appropriate action in regards to potential property purchase in the Sandy Oaks area.

Motion was made by Commissioner Cavazos to authorize a bid on the property including a HUD owned mobilehome located on Mathis Road, in the amount of \$46,500 with \$500 earnest money to be applied and buyer to choose the title company. Motion was seconded by Commissioner Griego. Motion carried 3/0.

CONSENT AGENDA ITEMS:

Motion was made by Commissioner Cavazos to approve the consent agenda items 12 and 13. Motion was seconded by Commissioner Griego. Motion carried 3/0.

12. The Board will be asked to consider ratifying the payments for ESD6 Fire & Rescue since the last meeting for a total amount of \$5,988.67.

13. The Board will be asked to consider approval of the bills for ESD6 Fire & Rescue due and payable for a total amount of \$71,231.44 and authorize bank account transfers that may be necessary.

14. Adjourn.

Meeting was adjourned at 9:50 pm.