

**MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6
TUESDAY, SEPTEMBER 26, 2023**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Service District No. 6 had a **REGULAR BOARD MEETING** on **SEPTEMBER 26, 2023** at **6:00 pm** at the District headquarters at **2220 S. Loop 1604 East, San Antonio, TX 78264**.

1. Call the meeting to order and establish a quorum.

Meeting was called to order at 6:08 pm and a quorum was established. Board members in attendance were Isaac Griego, Christopher Cavazos, Edgar Castillo, Mike Shannon, and newly appointed Mance Clark.

2. The Board will administer the Oath of Office for newly appointed Commissioner, if required. It is noted that all Commissioners for Bexar County Emergency Service District No. 6 also serve as Directors for Bexar County Emergency Service District 6 Fire and Rescue, Inc. and this will be filed with the Secretary of State.

Commissioner Griego administered the Statement of Officer and Oath to Mr. Clark.

3. The Board will hold elections for officers, consider nominations from the floor and take action as appropriate.

Motion by Commissioner Cavazos to nominate Mance Clark to the position of Assistant Treasurer. Seconded by Commissioner Griego. Motion carried 5/0.

4. Citizens to be heard: (3 minute limit)

There were no citizens to speak.

5. Consent Agenda:

- **Approval of the Minutes for the Regular Meeting on August 28, 2023**
- **Presentation, consideration, and approval of the Treasurer's Report**
- **Approval of the bills as presented and authorize account transfers as required**

Motion by Commissioner Shannon to approve the consent agenda items as presented. Seconded by Commissioner Griego. Motion carried 5/0.

6. The Board will be asked to review and approve the Interlocal Cooperation Agreement between Bexar County ESD6 and ESD6 Fire and Rescue, Inc. for FY2024 (Oct 1, 2023 to Sept 30, 2024)

Motion by Commissioner Cavazos to approve the Interlocal Agreement between Bexar County ESD6 and ESD6 Fire and Rescue for FY2024. Seconded by Commissioner Castillo. Motion carried 5/0.

The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

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7. The Board will hear an update regarding any recent meetings of the Bexar County ESD Association and plans for future meeting activity, if any.

Commissioner Shannon gave a brief overview of the last Association meeting saying they were working on by-laws, business cards, email accounts, social media accounts, etc. They have also moved the meeting to the 2nd Thursdays of the month. The next meeting will be October 12, 2023 at the ESD5 station in Somerset. No action taken.

8. The Board will discuss and authorize repayment to the Texas Comptroller's office of errant sales tax remittance in the amount of \$34,909.

Commissioner Cavazos explained that HDL Companies found that Specs Liquor had been remitting sales tax to the district in error on deliveries. The amount is roughly \$34,000 and will have to be paid back.

Motion by Commissioner Cavazos to authorize repayment to the Texas Comptroller in one lump sum. Seconded by Commissioner Castillo. Motion carried 5/0.

9. The Board will discuss and consider action as appropriate regarding possible commemorative events to mark the District's 20th anniversary

There was a discussion about possibly coordinating something along with the Nation Night Out events that usually happen in October. Commissioner Griego said he is working on a logo with a banner across the bottom commemorating the 20-year anniversary. Commissioner Clark suggested social media as a way to spread the word and get volunteers. The main focus of the event will be to educate the public on what an ESD is and does. No action taken.

10. Adjourn

Meeting adjourned at 6:41 pm.

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