

**MINUTES**  
**REGULAR MEETING**  
**BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6**  
**Tuesday, February 23, 2016**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had a regular board meeting on February 23, 2016 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.

**1. Call the meeting to order and establish a quorum.**

*Meeting was called to order at 6:04 pm and a quorum was established. Board members in attendance were Isaac Griego, Christopher Cavazos, and Edgar Castillo. Sofia Castillo was absent. Commissioner Castillo chaired the meeting.*

**2. Citizens to be heard: (3 minute limit)**

*There were no citizens to speak. Others in attendance included Lou Rosenberg, counsel for the board; staff, Sheila Staggs, and D2FR personnel, Asst. Chief Ralph Rodriguez.*

**3. Treasurer's report**

*Commissioner Cavazos reported the income since the last meeting as \$856,888.73 and expenses since the last meeting as \$926,621.31 (noting that included \$850,000 transfer into the reserve account). Current balance of Operating account was \$101,831.62 and Reserve account \$890,222.44.*

*Motion was made by Commissioner Cavazos to accept the Treasurer's report as presented. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**4. Consider approval of the minutes for the Budget Workshop and Regular Meeting on January 26, 2016.**

*Motion was made by Commissioner Cavazos to approve the minutes for the Budget Workshop and Regular Meeting on January 26, 2016. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**5. Administrative Report: The Board will receive a status report on items assigned to staff and board members and take possible action if necessary:**

- **Mobile home located at 19500 Hwy 281 South (Staff, Rosenberg)**

*Mr. Rosenberg gave staff the new application along with all the green certified mail receipts to mail in to the Texas Housing and Community Affairs to get the title in the name of ESD6.*

- **Fax line (Staff)**

*It was reported that the fax line has been disconnected per board instruction and the last billing date was January 27, 2016 so the account should reflect the decrease next month.*

- **Mike Pietsch, ISO rating (Staff)**

*Staff did speak with Mr. Pietsch and found that his fees run from \$16,000 to \$40,000. He also told her that in order to benefit from a better ISO rating, the station needs to be within 5 road miles of the homes being insured therefore, he would likely advise just to build more stations.*

*Commissioner Cavazos said the District's focus should be on service rather than ISO rating since it will create large expenses that will only benefit a few in the District.*

- **Judy Langford, grantwriter (Staff)**

*Staff reported that she had been in contact with Ms. Langford's office and they were continuing to look for any grants that might apply to our situation. Commissioner Castillo gave staff a name of a grantwriter from the forestry service that said she could help as well. Asst. Chief Rodriguez also mentioned a chief with St. Hedwig who had been very successful in getting grants. He said he would make contact with him and see if we could call him.*

- **Pagers issued to former Commissioners (Staff)**

*Staff did send out an email for the former commissioners but received no response. There was a brief discussion on possibly a small claim's suit.*

- **Open Carry policy (Castillo)**

*Mr. Rosenberg presented a draft policy to the board. It closely mirrors the policy adopted by ESD2. This item can be brought up for possible adoption at the March meeting after the board has had a chance to review it.*

**6. The Board will be asked to consider approval of the bills for ESD, No. 6 due and payable for the month of February 2016 for a total amount of \$82,378.48 and authorize account transfers as necessary.**

*Commissioner Cavazos noted a bill for vehicle repair from Grande Ford that was turned in this evening for Reserve engine 161 in the amount of \$1556.07.*

*Motion was made by Commissioner Cavazos to approve the bills for ESD, No. 6 for the month of February for the amended amount of \$85,378.48 which increases the stipend to F&R to \$75,000 in lieu of \$72,000 so that board will have enough to cover the added bill. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**7. The Board will discuss and consider approval of mileage, meal, and any other expenses related to attendance at the Safe-D conference as part of the Commissioner education requirements.**

*Motion was made by Commissioner Cavazos to approve the reimbursement of mileage, meals, and other expenses related to attendance at the Safe-D conference. Motion was seconded by Commissioner Griego. Motion carried 3/0.*

**8. Adjourn.**

*Meeting was adjourned at 6:55 pm.*