

**MINUTES  
REGULAR MEETING  
BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6  
Tuesday, February 28, 2017**

**In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had a regular board meeting on February 28, 2017 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.**

**1. Call the meeting to order and establish a quorum.**

*The meeting was called to order at 6:09 pm and a quorum was established. Board members in attendance were Sofia Castillo, Christopher Cavazos, and Edgar Castillo. Isaac Griego was absent.*

**2. Citizens to be heard: (3 minute limit)**

*There were no citizens to speak. Others in attendance included Louis Rosenberg, Ray Hoyer, and Trevor Wortes. Chief Ralph Rodriguez arrived later.*

**3. Consider approval of the minutes for the Regular Meeting on January 31, 2017.**

*Motion was made by Commissioner Ed Castillo to approve the minutes for the meeting on January 31, 2017. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.*

**4. Presentation and consideration of the Treasurer's report.**

*Motion was made by Commissioner Ed Castillo to approve the treasurer's report as presented. Motion was seconded by Commissioner Sofia Castillo. Motion carried 3/0.*

**5. The Board will consider possible action to set the date, time, and location for the Town Hall meeting designed to inform the citizenry of District 6 about the upcoming sales tax election.**

*Motion was made by Commissioner Sofia Castillo to plan the Town Hall meeting for March 29, 2017 at 7:00 pm pending approval of the location from Southside ISD and confirmation from consultant, Cliff Avery and approval of another location, if needed. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.*

**6. Administrative / Committee Reports: The Board will hear a status report on the following items and take action, if necessary:**

**a) Progress of clean up at 19500 Hwy 281 South, San Antonio, TX**

*Mr. Hoyer reported he had about two day's work still left. There was some discussion about adding some additional work including securing the building against trespassers, adding signs, clearing additional debris, and adding a fence. Motion was made by Commissioner Sofia Castillo to appoint the Construction Committee (Griego, E. Castillo) to receive and review the additional proposal(s) from Mr. Hoyer and authorize the Committee to approve the bid after consulting with the Treasurer in regards to the budget. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.*

The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

**7. The Board will be asked to consider approval of the bills for ESD, No. 6 due and payable for the month of March 2017 as presented.**

*Motion to approve the bills for ESD, No. 6 for the month of March was made by Commissioner Cavazos. Motion was seconded by Commissioner Ed Castillo. Motion carried 3/0.*

**8. The Board will discuss and consider approval of budget amendments for Fiscal Year 2016 – 2017 as recommended by the Board Treasurer.**

*Motion was made by Commissioner Edgar Castillo to approve the budget amendments as presented by the board treasurer. Motion was seconded by Commissioner Sofia Castillo. Motion carried 3/0.*

*Revisions are as follows:*

**Proposed Budget Adjustment for Sales Tax Expenses – ESD6**

- Reduce reserve account amount by \$20,000 (92739.36 to 72739.36)
- Add “Sales Tax Election Expenses” line to “Administrative” section
- Add \$20,000 to newly created “Sales Tax Election Expenses” line

**Proposed Budget Adjustment for End of Q1 2017 – ESD6**

- Adjust “Carryover from FY2015-2016” income line to reflect actual amount of \$378,273.04 (previously \$132,649.36)
- Add “Proceeds from Bridge Loan” line to “Income” section
- Add \$130,000 to newly created “Proceeds from Bridge Loan” line
- Add \$242,341.62 to “Reserve Account” expense line to balance income and expenses (new total \$315,080.98)
- Add \$133,282.06 to “Bridge Loan” expense line to reflect payback amount of bridge loan to Government Capital due 3/30/17

**9. Adjourn.**

*Meeting was adjourned at 6:52 pm.*

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