

**MINUTES  
REGULAR MEETING  
BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6  
Tuesday, July 26, 2016**

**In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had a regular board meeting on July 26, 2016 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.**

**1. Call the meeting to order and establish a quorum.**

*Meeting was called to order at 6:10 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, Christopher Cavazos, and Edgar Castillo.*

**2. Citizens to be heard: (3 minute limit)**

*There were no citizens to be heard but others in attendance included Micki Ball, Mayor of Sandy Oaks, Josh Brown, ESD2 Manager, Chief Ralph Rodriguez of ESD2, Battalion Chief Walter Ball of ESD2, and Legal Counsel Louis Rosenberg.*

**3. Presentation and consideration of the Treasurer's report.**

*Motion was made by Commissioner E. Castillo to accept the Treasurer's report as presented. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**4. Consider approval of the minutes for the Regular Meeting on June 7, 2016 and the Board Workshop on June 23, 2016.**

*Motion was made by Commissioner Cavazos to approve the minutes for the meeting on June 7, 2016 and the workshop on June 23, 2016 as presented. Motion was seconded by Commissioner E. Castillo. Motion carried 4/0.*

**5. Administrative Report: The Board will hear a status report on the following items and take action, if necessary:**

- **Clean up effort at 19500 Hwy 281 South (Staff)**

*A general status report was given by staff indicating little work being completed by current contractor, Mike Fernandez including the difficulties he has reported.*

**6. The Board will review bids submitted and consider approval of the construction of a boundary fence for the property located at 19500 Hwy 281 South, San Antonio, TX 78221, and if necessary, re-solicit and award contract for complete clean up not to exceed \$2500 in the event the current contractor fails to perform.**

The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

*Motion was made by Commissioner Cavazos to approve the construction of a boundary fence for the property on Hwy 281 pending approval of a bid by Commissioners Cavazos and Griego, not to exceed \$7,000 and to be paid by funds from the Reserve Account. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

*Amended Motion by Commissioner Griego to approve the construction of a boundary fence not to exceed \$7,000 with approval by Commissioners Cavazos and Griego and to give contractor, Mike Fernandez two weeks to finish the clean-up not to exceed \$2500. Motion was seconded by Commissioner E. Castillo. Motion carried 4/0.*

**7. The Board will discuss and take appropriate action to appoint a committee to establish purchasing procedures for the District.**

*Motion was made by Commissioner S. Castillo to approve a committee made up of Commissioners E. Castillo and Griego to create purchasing procedures to bring back to the board for review and approval. Motion was seconded by Commissioner Cavazos. Motion carried 4/0.*

**8. The Board will discuss and consider ratifying the information provided to the Tax Assessor Collector for use in calculating the Effective and Rollback Tax Rates for 2016.**

*Motion was made by Commissioner Cavazos to accept the Effective and Rollback Tax Rate Worksheet per correspondence dated June 10, 2016 as submitted. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**9. The Board will review, discuss and consider approval of amendments to the District's 2015 – 2016 Budget.**

*Motion was made by Commissioner Cavazos to approve budget amendments as presented by Treasurer. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**10. The Board will review, discuss and consider possible termination of the lease with Southside ISD in regards to the location at 20110 Pleasanton Road, San Antonio, TX 78221.**

*Motion was made by Commissioner Griego to have Commissioners S. Castillo and E. Castillo meeting with the Southside ISD Superintendent or other party in charge of grounds to discuss termination of the lease on Pleasanton Road within 60 days. Motion was seconded by Commissioner Cavazos. Motion carried 4/0.*

**11. The Board will discuss and consider authorizing the Board President or other representative to negotiate with County for possible CDBG funds that may be available, including real estate transaction, in regards to the District's location at 19500 Hwy 281 South, San Antonio, TX 78221.**

*Motion was made by Commissioner Cavazos to authorize the Board President to engage in conversation with Bexar County regarding CDBG funds that may be available and bring any information back to the board for review and / or consideration. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

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**12. The Board will discuss and consider authorizing the Board President or other representative to negotiate on the District's behalf regarding a substation location in the Sandy Oaks area. (Possible Executive Session)**

*Mayor Micki Ball discussed options for several sites that may be available in and near the Sandy Oaks area.*

*Motion was made by Commissioner S. Castillo to appoint a committee including Commissioners Cavazos and S. Castillo to identify and explore sites in the Sandy Oaks area and bring their findings back to the board for further review. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**a) Take action on item above, if necessary, in Open Session**

*Item was discussed in open session so this item was not necessary.*

**13. The Board will discuss and consider a lease agreement between ESD, No. 6 and Emergency Services District 6 Fire & Rescue in regards to the location at 2220 S. Loop 1604 East, San Antonio, TX 78264.**

*Motion was made by Commissioner S. Castillo to table this item. Motion was seconded by Commissioner Cavazos. Motion carried 4/0.*

**14. The Board will be asked to discuss and consider terms of a bridge loan pending receipt of the District's tax revenue and consider authorizing the Board President and / or Treasurer to execute the documents.**

*The board reviewed a proposal from Frost Bank.*

*Motion was made by Commissioner S. Castillo to table this item. Motion was seconded by Commissioner E. Castillo. Motion carried 4/0.*

**CONSENT AGENDA ITEMS:**

**15. The Board will be asked to consider approval of the bills for ESD, No. 6 due and payable for the month of July 2016 for a total amount of \$102,430.12, ratify payments made for June 2016 in the amount of \$94,044.85, and authorize account transfers as necessary.**

*Motion was made by Commissioner S. Castillo to approve the bills for ESD No. 6 as presented and ratify the payments made for June. Motion was seconded by Commissioner Griego. Motion carried 4/0.*

**16. Adjourn.**

*Meeting was adjourned at 8:02 pm.*

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