In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Board of Commissioners of Bexar County Emergency Service District No. 6 had a regular board meeting on June 30, 2020 at 6:00 pm. This meeting was held by telephonic conference call in accordance with the order of the Office of the Governor issued March 16, 2020 and in compliance with the guidelines outlined therein, the Board of Commissioners of Emergency Service District No. 6 conducted its meeting via telephonic conference call in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus.

The public was invited to participate in the meeting by calling 1-800-201-7439 and entering conference code 381535 when prompted. The public was permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments for this meeting could be submitted via email to the District Administrator (admin@esd6.org) until 12:00pm on the day of the meeting. The audio of this meeting will be recorded. In accordance with the Texas Public Information Act, copies will be available upon written request.

1. **Call the meeting to order and establish a quorum.**

   Meeting was called to order at 6:07 pm and a quorum was established. Board members in attendance were Sofia Castillo and Isaac Griego (both by telephone), Christopher Cavazos and Edgar Castillo (present in person).

2. **Citizens to be heard: (3 minute limit)**

   There were no citizens to speak nor any questions or comments submitted by email.

3. **Consent Agenda:**

   - Approval of the Minutes of the May 26, 2020 Regular Board Meeting
   - Presentation, consideration and approval of the Treasurer’s Report
   - Approval of the bills as presented and authorize account transfers as required

   Motion by Commissioner Cavazos to approve the minutes and treasurer’s report as submitted but he pulled the payables from the consent items to handle separately. Seconded by Commissioner Edgar Castillo. Motion carried 4/0.

   Commissioner Cavazos noted a large commission bill from HDL Companies (Sales Tax Assurance) in the amount of $293,422.00. He said he anticipated this bill and money was put aside for it.

   Motion by Commissioner Cavazos to approve the payables for June for the amended amount of $434,093.95 which includes the HDL bill. Motion seconded by Commissioner Griego. Motion carried 4/0.

4. **The Board will review, discuss, and consider approval of an amendment to the Financial Management Policy (adding to 10.02 C) to provide for a Capitalization Policy with a minimum cost of $5,000.00 and a minimum useful life of five (5) or more years and record same at the time of asset acquisition on a straight-line basis (excludes repairs even if cumulative cost is greater than $5,000.00).**

   The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon’s Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board’s attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.
Mr. Rosenberg spoke on this item saying the ESD did not have a policy in place on capitalization and that becomes important when it comes to depreciation. This came up as a result of the audit and the new station bay. Mr. Rosenberg said this complies with the Government GAP Manual.

Motion by Commissioner Cavazos to approve the policy as submitted. Seconded by Commissioner Edgar Castillo however he noted he would like the reference of Government GAP Manual included in the policy. There was no objection. Motion carried 4/0.

5. The Board will consider an amendment to Article XII, Investment Policy, FDIC Insurance, Section D, Security of District Funds, on deposits with an FDIC insured institution may be $250,000 per account under specified circumstances, as provided by FDIC rules, in effect, and as may be adopted by the FDIC from time-to-time.

There was a discussion about Commissioner Cavazos conversations with Van Carter of Frost Bank in regards to this item. He learned that because of the way the Fire Rescue accounts were set up, there was actually $250,000 FDIC insurance on each of the two accounts making a total insured amount of $500,000. Because of the close relationship between the District and the Fire Rescue, Frost Bank will include all accounts in the pledged collateral.

Motion by Commissioner Sofia Castillo to approve the amendment as presented. Motion seconded by Commissioner Edgar Castillo. Motion carried 4/0.

It is noted that the Castillo commissioners are unrelated.

6. The Board will discuss and consider approval of memorandum from Frost Bank regarding deposit collateral.

Motion by Commissioner Sofia Castillo to approve the memorandum from Frost Bank dated 6/10/2020 as discussed in item #5. Seconded by Commissioner Edgar Castillo. Motion carried 4/0.

7. The Board will receive a report from the Investment Committee regarding the maturity of bank certificates of deposit and consider authorizing reinvestment of all proceeds.

Commissioner Cavazos noted that all the CDs held by the district matured on 6/26/2020. He thought it would be better to move the money, or at least what would be needed for construction, to the TexPool accounts.

Motion by Commissioner Cavazos to allow closure of all the CDs held by Frost Bank which were unencumbered funds and authorize Commissioner Cavazos to move $1,000,000 to the TexPool Prime account; $1,550,000 to the TexPool Standard account; and leave the remaining in the Sales Tax account. Motion seconded by Commissioner Edgar Castillo. Motion carried 4/0.

8. The Board will discuss the FY2021 budget with action taken if necessary

There was a brief discussion regarding the loss of values due to annexation and the ongoing litigation between ESD5 and COSA.

Motion by Commissioner Sofia Castillo to form a committee consisting of Commissioners Sofia Castillo and Edgar Castillo to consult with legal counsel on this matter as the case moved forward and authorize Legal Counsel to receive service in this matter. Motion seconded by Commissioner Cavazos. Motion carried 4/0.

The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon’s Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board’s attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.
Commissioner Cavazos said he would have a 2021 budget ready for review by the July meeting. He said he is waiting on numbers from ESD2 since that is the bulk of the budget.

9. The Board will discuss and consider approval of the Interlocal Agreement for FY 2021 between the District and ESD6 F&R.

Motion by Commissioner Sofia Castillo to approve the Interlocal Agreement for FY 2021 between the District and ESD6 F&R with the amount to be filled in after the budget is set. Motion seconded by Commissioner Griego. Motion carried 4/0.

10. Adjourn.

Meeting adjourned at 7:15 pm.