

**MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6
March 29, 2016**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had regular board meeting on March 29, 2016 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.

1. Call the meeting to order and establish a quorum.

Meeting was called to order at 6:09 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, and Christopher Cavazos. Edgar Castillo was absent.

2. Citizens to be heard: (3 minute limit)

There were no citizens to speak. Other members of the audience included Lou Rosenberg, legal counsel for the board, Chief Ralph Rodriguez, Josh Brown, administrator for ESD2, Lt. Patrick Juarez of D2FR, and Kyle Coleman of the Office of Emergency Management.

3. Treasurer's report

Motion was made by Commissioner Cavazos to accept the Treasurers report as submitted. Motion was seconded by Commissioner Griego. Motion carried 3/0.

4. Consider approval of the minutes for the Regular Meeting on February 23, 2016.

Motion was made by Commissioner Cavazos to accept the Minutes for the meeting on February 23, 2016 as presented. Motion was seconded by Commissioner Griego. Motion carried 3/0.

STATUS REPORTS WITH POSSIBLE ACTION:

5. Administrative Report: The Board will receive a status report on items assigned to staff and board members and take possible action if necessary:

- **Mobile home located at 19500 Hwy 281 South (Staff, Rosenberg)**

Staff reported that the application for title along with all the certified mail receipts from all the taxing entities was sent in to the Housing and Community Affairs after the last meeting and we are just waiting for paperwork from the state now. The original purchaser, Maria Garcia, says she still wants the mobilehome when we get a clear title.

CONSENT AGENDA ITEMS:

Motion was made by Commissioner Cavazos to extract items 8, 9, and 10 from the Consent Agenda, and approve items 6 and 7. Motion was seconded by Commissioner Griego. Motion carried 3/0.

6. The Board will be asked to consider approval of the bills for ESD, No. 6 due and payable for the month of March 2016 for a total amount of \$82,718.97 and authorize account transfers as necessary.

Approved

7. The Board will consider approval of the renewal subscription for Quickbooks Payroll Software for an amount of \$399 expiring on April 29, 2016.

Approved

8. The Board will discuss and consider approval of the Interlocal Agreement for Purchasing Services between the ESD and Bexar County.

Mr. Kyle Coleman said they are already contracted with 21 other municipalities and that this is a way for the ESDs to be able to get better pricing. He said once the agreement is signed, the purchaser can have a training with Mary Quinones on how to buy through the county. It was noted that there is a \$100 fee for the service and the minimum purchase is \$5,000. Mr. Rosenberg recommended approval as another avenue for purchases.

Motion was made by Commissioner Griego to approve the Interlocal Agreement with the county for purchasing. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

9. The Board will discuss and consider approval of membership to Buy Boards.

Motion was made by Commissioner S. Castillo to have staff complete the paperwork to become a member of the Houston Galveston Buy Board. Motion was seconded by Commissioner Griego. Motion carried 3/0.

10. The Board will discuss and consider taking appropriate action to insure the safety and aesthetic appeal of the lot / acreage at 19500 Hwy 281 South.

Motion was made by Commissioner Cavazos to have staff create a Request for Proposal to run for 30 days, to get bids for the clean up of the lot at 19500 Hwy 281 South, by an insured contractor, for work to be done after the mobilehome is moved off the lot. Motion was seconded by Commissioner Griego. Motion carried 3/0.

11. Adjourn.

Meeting was adjourned at 6:33 pm.