

**MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6
Wednesday, May 24, 2017**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had a regular board meeting on May 24, 2017 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.

NOTICE: Because certain financial matters are interrelated with respect to performance of fire and rescue functions, notice is hereby given that the Treasurer's Report and funding requirements may require consideration of ESD 6 F&R action items out of sequence via a recess of the Board Meeting to allow the other entity to take action and thereafter return to this agenda for purposes of budgetary approval and audit tracking.

1. Call the meeting to order and establish a quorum.

Meeting was called to order at 6:09 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, Christopher Cavazos, and Edgar Castillo. Commissioner Griego was acting chair.

2. Citizens to be heard: (3 minute limit)

There were no citizens to speak. Others in attendance included Chief Ralph Rodriguez, Legal Counsel Lou Rosenberg, Auditor Jeremy Barbatto, and staff Sheila Staggs.

Commissioner Sofia Castillo called for a moment of silence to reflect upon the tragic loss of the SAFD firefighter Scott Deem and critically injured firefighter, Brad Phipps.

3. Consent Agenda

All items listed below are considered to be routine and non-controversial by the Board and will be approved by one motion. There will be no separate discussion of these items unless a Board member so requests, in which case the item will be removed from the consent agenda and will be considered as part of the order of business.

- **Approval of the Minutes of the April 25, 2017 Regular Board Meeting and May 15, 2017 Special Meeting**
- **Presentation, consideration and approval of the Treasurer's Report.**
- **Approval of the bills for ESD, No. 6 due and payable for the month of June 2017 as presented and authorize account transfers as required.**

Motion was made by Commissioner Sofia Castillo to approve the Consent Agenda items as presented. Motion was seconded by Commissioner Cavazos. Motion carried 4/0.

The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

- 4. Receive report from Administrator on the results of the Sales Tax Election, Canvassing of Results and submissions of required paperwork to the Bexar County Elections Administrator, Texas Comptroller's Office and Texas Secretary of State's Office and approve actions taken.**

Commissioner Griego read the Resolution in its entirety.

Motion was made by Commissioner Cavazos to accept the Resolution as presented canvassing the results of the election including the revision by Legal Counsel to include the notation that the City of Sandy Oaks was excluded from the results and approve submission of the required paperwork to the Texas Comptroller's office and Secretary of State. Motion was seconded by Commissioner Sofia Castillo. Motion carried 4/0.

- 5. Receive report from auditor, Jeremy Barbatto, discuss and take any action necessary regarding the Bexar County Emergency Service District 6 Annual Financial Statement including approval of submission to the Bexar County Auditor.**

Mr. Barbatto presented a brief overview of the audit to the board and answered questions.

Motion was made by Commissioner Sofia Castillo to approve the audit as presented and authorize submission to the County Auditor. Motion was seconded by Commissioner Cavazos. Motion carried 4/0.

Motion was made by Commissioner Sofia Castillo to recess the ESD6 meeting to receive the report for the ESD6 Fire & Rescue. Motion was seconded by Commissioner Griego. Motion carried 4/0.

Mr. Barbatto then presented the draft financial report of the ESD6 Fire & Rescue and noted 2 typographical errors that needed to be corrected.

Motion was made by Director Cavazos to accept the draft audit with noted revisions. Motion was seconded by Director Griego. Motion carried 4/0.

Motion was made by Commissioner Cavazos to return to the ESD6 meeting of Commissioners. Motion was seconded by Commissioner Sofia Castillo. Motion carried 4/0.

- 6. [Highway 281 South] The Board will receive, discuss and consider taking written proposals to be reviewed and/or accepted at the immediate next Board Meeting for (a) grounds maintenance and/or (b) any other required building repairs for the property located at 19500 Hwy 281 South with deadlines to be performed this fiscal year.**

Motion was made by Commissioner Sofia Castillo to approve the agreement with Handy Hoyers, Independent Contractor, on an "as needed" basis to include tree trimming and trash pick up and for him to contact staff to get approval by the Construction Committee (E. Castillo & Griego) prior to cuttings. Motion was seconded by Commissioner Griego. Motion carried 4/0.

It was noted that three bids were received for consideration (Handy Hoyers, Adalberto Vela, and Mr. Olivarez).

- 7. The Board will discuss the Neal Road annexation by the City of San Antonio and take action as necessary.**

This was an informational item only and no action was taken. Commissioner Cavazos presented a map to the board that showed proposed annexation between Applewhite Road and Pleasanton Road of 5.9 square miles of mostly farm land. The city is due to vote on the annexation June 22, 2017.

The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

8. The Board will be asked to review, consider, and take appropriate action regarding the Interlocal Agreement for FY2018 between Bexar County ESD6 and ESD6 Fire & Rescue.

No action was taken on this item however, Mr. Rosenberg had a draft prepared for the board to review and Commissioner Cavazos said he is working on the numbers and would like the board to have something to approve by the July regular meeting.

9. Adjourn.

Meeting was adjourned at 7:25 pm.

The Board of Commissioners reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Sub-chapter D, as it pertains to private consultation with the Board's attorneys (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074); deliberations about Security Devices (§551.076); and Economic Development (§551.087). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.