

**MINUTES
REGULAR MEETING
BEXAR COUNTY EMERGENCY SERVICE DISTRICT NO. 6
Tuesday, September 27, 2016**

In accordance with chapter 551 of the Texas Government Code, notice is hereby given to the public that the Commissioners of the Bexar County Emergency Service District No. 6 had regular board meeting on September 27, 2016 at 6:00 pm at the ESD, No. 6 District Office located at 2220 S. Loop 1604 East, San Antonio, TX 78264.

1. Call the meeting to order and establish a quorum.

The meeting was called to order at 6:27 pm and a quorum was established. Board members in attendance were Sofia Castillo, Isaac Griego, and Christopher Cavazos. Edgar Castillo was absent.

2. Citizens to be heard: (3 minute limit)

There were no citizens to speak. Others in the audience included Trevor Wortes and Jacob Gonzales of District 2 Fire & Rescue, Lou Rosenberg, Legal Counsel for ESD6, and administrative staff, Sheila Staggs.

3. Presentation and consideration of the Treasurer's report.

Commissioner Cavazos noted that he is waiting on the bridge loan with Government Capital to process but that there are funds available to keep up with the bills due.

Motion was made by Commissioner Griego to accept the Treasurer's report as presented. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

4. Consider approval of the minutes for the Regular Meeting on August 30, 2016.

Motion was made by Commissioner Griego to approve the minutes from the meeting on August 30, 2016. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

5. Administrative / Committee Reports: The Board will hear a status report on the following items and take action, if necessary:

- **Progress of closing Station 163 and establish a deadline (Chief Rodriguez, Staff)**
- **Bids for fence for property at 19500 Hwy 281 South (Cavazos, Griego)**

Motion was made by Commissioner Cavazos to approve up to \$2500 for Special Plumbing and Electric to disconnect the Modspace unit so that it can be picked up Friday. Motion was seconded by Commissioner Griego. Motion carried 3/0.

There was a brief discussion regarding partnering with the vocational program at the school to see if they could do the fence as a class project and make some money for their organization. Commissioner Griego will make the contact with the school and report back to the board.

6. The Board will be asked to review and consider adopting budget for FY 2017.

Commissioner Cavazos presented a revised budget with more accurate year end figures. Motion was made by Commissioner Griego to adopt the FY 2017 budget as presented. Motion was seconded by Commissioner S. Castillo. Motion carried 3/0.

7. The Board will discuss and consider adopting a tax rate of .10 per \$100 of property valuation for 2016; M&O Rate .10; and I&S Rate .0

Motion was made by Commissioner Cavazos to adopt the tax rate of .10 per \$100 of property valuation for 2016. Motion was seconded by Commissioner Griego. Motion carried 3/0.

8. The Board will review proposal from Cliff Avery regarding his fees for work to bring sales tax to the District 6 area and consider hiring him as a consultant.

Motion was made by Commissioner Cavazos to table this item but direct legal counsel to obtain information from the State Comptroller's office as to how much revenue a sales tax would bring to the district. Motion was seconded by Commissioner Griego. Motion carried 3/0.

9. The Board will review and take action as appropriate regarding the ESD Guidelines Manual prepared and distributed by the County dated April 27, 2015.

Motion was made by Commissioner Sofia Castillo to table this item but direct legal counsel to find any additions and differences from the current Policies & Procedures Manual and bring back to the board for consideration at the next meeting. Motion was seconded by Commissioner Griego. Motion carried 3/0.

10. The Board will discuss and consider Commissioner Reimbursement requests.

Motion was made by Commissioner S. Castillo to table this item until the next meeting but assign a committee (C. Cavazos) to work with legal counsel to create a policy for handling Commissioner Reimbursements. Motion was seconded by Commissioner Griego. Motion carried 3/0.

11. The Board will discuss and consider approval of the cost per account for the 2016 tax roll year of \$1.71 per letter dated August 24, 2016 from the Office of the Tax Assessor – Collector.

Motion was made by Commissioner Cavazos to approve the cost per account for 2016 tax roll year of \$1.71. Motion was seconded by Commissioner Griego. Motion carried 3/0.

12. The Board will review, discuss, and take appropriate action regarding hiring a contractor to clear the lot at 19500 Hwy 281 South.

Motion was made by Commissioner S. Castillo to table this item until the next meeting but check the price for advertising in the Wilson County News and then advertise for the clearing of the lot with specific details and also include fencing the property. Motion was seconded by Commissioner Cavazos. Motion carried 3/0.

13. The Board will be asked to consider approval of the bills for ESD, No. 6 due and payable for the month of September 2016 for a total amount of \$97,795.73.

Motion was made by Commissioner Cavazos to accept the bills for ESD6 but decrease the amount of the stipend to F&R to \$75,000 making the total of all bills \$87,598.05. Motion was seconded by Commissioner Griego. Motion carried 3/0. Staff was also directed to transfer \$88,000 from the reserve account to the operating account.

14. Adjourn.

Meeting was adjourned at 7:57 pm.